RFP NO. ASLM/EoI/07/18/22

Expression of Interest
Reagent supplies and sample transportation services

Issued: July 15, 2022

Closing: August 30, 2022
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2 Introduction:

The African Society for Laboratory Medicine (ASLM) is a Pan-African professional body, working to advocate for the critical role and needs of laboratory medicine and networks throughout Africa. Medical laboratories play a pivotal role in global disease diagnosis, surveillance, outbreak investigation, initiation and monitoring of therapy, as well as research and development. Unfortunately, medical laboratories in Africa are underdeveloped and cannot meet the testing demands of rapidly growing health delivery services in the 21st century. Inadequate resources and diagnostic services compromise the quality of patient care due to misdiagnosis and consequently under or over treatment of disease which presents significant economic and public health challenges.

ASLM through various partners seeks the services of companies that can provide the following services to different parts within Africa:

- Sample transportation from the different laboratories to a specific laboratory within Africa for genomic sequencing.
- Reagents and consumables freight services to laboratories in Africa.
- Provision of genomic sequencing equipment and reagents as needed from different laboratories that are working with ASLM.

3 Instructions for Submitting Expression of Interests:

A. The format of the submission, in response to this EoI, must include, but not limited, to the following:
   i. Background of the organization, a description of where they have provided similar services before.
   ii. What mode of transportation the respondent proposes to deliver the requested items on time.

B. Completed EoI shall consist of typewritten pages utilizing 12” font typing.

C. The authorized individual representing the Respondent will sign and date the proposal cover sheet. The signatory agent has printed name, title, name of the organization, address, phone and fax numbers and email address must be provided.

D. Include at least three (3) references with current contact information from organizations that have used Respondent’s services within the last twelve (12) months.

E. Send your completed application by email to rbanda@aslm.org and CC rfpsubmission@aslm.org before 30th August 2022 (11:59 PM EAT).

Point of contact
Direct any written questions or request for information about this EOI to:

Mr. Rajab Banda
Procurement and Contract Manager
Email: rbanda@aslm.org
Phone Number: +265 999 402 471
4 Evaluation and Award Process

A team of ASLM staff will evaluate the applications based on preset standards relevant to the specific project and its correlation with the EOI objectives. An evaluation matrix with assigned weighted numerical values will be used to rate each applicant. The following represents some, not all, of the criteria that will be used to the assessed feasibility of each Respondent.

1. Does the organization / individual have the right skill set and expertise to accomplish the required assignments?
2. Does the organization / individual demonstrate adequate and verifiable past experience in similar projects?
3. Did the application include recommendation letters and references that attest to the Respondents competency?
4. Did the Respondent demonstrate knowledge of ASLM’s needs and objectives?

ASLM reserves the right (but is not under obligation to do so) to enter into discussions with one or more Respondents in order to obtain clarifications or additional details, to suggest service delivery refinements in the proposal or other aspects of the proposal, or to negotiate the cost proposal. Formal notification to award the contract and the actual execution of the contract will be communicated clearly and transparently.

ASLM intends to award a framework agreement with the successful organizations that meets the needs of the organization. This agreement will be for one year period and will be renewed subject to successful performance with the contract period.

5 Contractual Terms and Conditions

Responses must be in accordance with the guidelines as specified in this EOI. This EOI does not commit ASLM to accept any proposals submitted, nor is ASLM responsible for any costs incurred in the preparation of responses to this EOI. All materials submitted in response to this EOI or developed during the life of the contract will become the property ASLM.

ASLM reserves the right to delay, amend, reissue or cancel all or part of this EOI at any time without prior notice. ASLM discourages ex parte communication with any Board member, the public and/or staff member after the deadline for the receipt of proposals. ASLM will be under no obligation to reveal, or discuss with any Respondent on how a proposal was assessed, or to provide any other information relative to the selection process. Respondents whose proposals are not selected will be notified in writing and shall have no claim whatsoever for any kind of compensation.

-----------------------------End---------------------------------