



ASLM/RFP/Resolve/11-21-20

REQUEST FOR PROPOSAL

SUPPLY & DELIVERY of Motorcycles incorporated with Cooler Boxes and Rider Kits (Set of riding gear to include helmet, riding leather gloves and rider suit)

1 Acronyms

ASLM	African Society for Laboratory Medicine
CDC	Centers for Disease Control and Prevention
RFP	Request for Proposal
RTSL	Resolve to Save Lives
SSA	Sub-Saharan Africa

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3 Introduction

The African Society for Laboratory Medicine (ASLM) is a Pan-African professional body, working to advocate for the critical role and needs of laboratory medicine and networks throughout Africa. Medical laboratories play a pivotal role in global disease diagnosis, surveillance, outbreak investigation, initiation and monitoring of therapy, as well as research and development. Unfortunately, medical laboratories in Africa are underdeveloped and cannot meet the testing demands of rapidly growing health delivery services in the 21st century. Inadequate resources and diagnostic services compromise the quality of patient care due to misdiagnosis and consequently under or over treatment of disease, which presents significant economic and public health challenges.

ASLM in close collaboration with Africa Centers for Disease Control and Prevention (Africa CDC), is implementing a project in 10 selected Sub-Saharan African (SSA) countries. The project (SurgeCov19Testing) is funded by the Resolve to Save Lives (RTSL), an initiative of Vital Strategies. The project is an extension of already existing initiatives between Africa CDC and RTSL and its goal is to strengthen the coordination capacity at the central laboratory level in support of scaling up the number of COVID-19 testing sites at sub-national level to generate increased number of quality assured COVID-19 tests.

ASLM serves as Africa CDC implementing partner in providing technical assistance on COVID-19 testing, expansion of molecular testing, optimizing sample referral network, biosafety capacity building and support for quality assurance needs including EQA based retesting for all labs at lower tiers. This Resolve SurgeCov19Testing project leverages on ongoing interventions spearheaded by Africa CDC and ASLM for reinforcing national laboratory systems for improved disease control and surveillance across Africa.

4 Objective of the Request for Proposal

Under the Resolve SurgeCov19Testing project, ASLM is soliciting vendors [manufacturers, suppliers, service providers, agents, distributors] to supply and deliver seven (7) Motorcycles incorporated with seven (7) cooler boxes installed on rear carriers and seven (7) Rider kits (Set of riding gear to include helmet, riding leather gloves and rider suit). These goods will all be shipped and delivered to Sao Tome and Principe (Sao Tome). Successful bidder will sign an agreement with ASLM to supply and deliver the motorcycles to Sao Tome and Principe within 3 weeks.

5 Scope of Work

Supply and delivery of seven (7) Motorcycles encompassing seven (7) cooler boxes installed on rear carriers and seven (7) Rider Kit (Set of riding gear to include helmet, riding leather gloves and rider suit). The Motorcycles, cooler boxes and helmets should meet the technical specifications provided on page 6.

Note: The Motorcycles, cooler boxes and rider set are intended for transportation of patient samples to COVID-19 laboratories in Sao Tome and should offer personal, environmental and product protection

6 Deliverables

Receipt of goods in country: Before or on 18th December 2020

7 Requirements and conditions

Prices:

- a. The Prices quoted should be inclusive of packing, forwarding, freight, insurance, delivery at destination site (Sao Tome);
- b. Customs/Excise Duty exempted price should be quoted. The rates shall be firm and final. Nothing extra shall be paid on any account.
- c. In the price bid, the vendor should clearly mention the final price breakup

Validity:

The bid should be valid for acceptance up to a period of 30 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.

Delivery:

The motorcycles should be delivered to destination within 3 weeks after issuing of purchase order. If the vendor fails to deliver the items by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

Warranty Declaration:

- Vendors must give the warranty declaration that “everything to be supplied by us hereunder shall be free from all defects and faults in material, workmanship and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specification and shall be complete, as specified in the proposal document.
- Any deviation in the material, and the specifications from the accepted terms is liable to be rejected and the vendor need to supply all the goods in the specified form to the satisfaction / specifications specified in the order / contract and demonstrate at their own cost.
- The vendors should provide details of Standard Warranty available.

Terms of Payment:

This must be specified in the quotation.

8 Instructions for submitting proposals

A. The format of the submission, in response to this RFP, must include, but is not limited, to the following:

- I. Company profile.
- II. Capability Statement. The Capability Statement is a description of the work history and/or experience with similar projects in the past two (2) years.
- III. Product brochure
- IV. Official quotation- Submit separate quotation including freight for Sao Tome.

B. An authorized individual representing the vendor will sign and date the proposal cover sheet. The signatory agent's printed name, title, name of the organization, address, phone and fax numbers and email address must be provided. Failure to provide a signed copy of the affirmation statement below will be cause for the proposal not to be considered.

I affirm that the information within this proposal, to the best of my knowledge, is true and accurate. Further, I am duly authorized to sign and submit this proposal on behalf of this company. I fully affirm and understand that failure to meet the requirements of this proposal at the submitted price may result in my organization's contract being terminated.

- C. Include contact details for at least two (2) clients that have used the vendor's services within the last twelve (12) months.
- D. Send your completed application by email to RFP submission at: rfpsubmission@aslm.org copying lgwom@aslm.org and bmarondera@aslm.org. Submit your application **no later than 30th November 2020 (11:59 pm East African Time)**.

Point of contact:

Direct any written questions or request for information about this RFP to:

Dr. Luc Christian GWOM

Project Manager – Resolve SurgeCov19Testing

Email: lgwom@aslm.org

9 Evaluation and Award Process

An ASLM procurement committee will evaluate the applications based mainly on preset criteria. An evaluation matrix with assigned weighted numerical values will be used to rate each vendor. The following represents some, although not all, of the criteria that will be used to assess the proposal from each vendor;

1. Does the vendor have the expertise to accomplish the required assignment?
2. Does the vendor demonstrate adequate and verifiable past experience in similar projects?
3. Were the equipment specifications met?
4. Will the vendor be able to deliver the items to Sao Tome before 18th December 2020?
5. Is the total price competitive?

ASLM reserves the right, but is under no obligation, to enter into discussions with one or more Respondents in order to obtain clarifications or additional details, to suggest service delivery refinements in the proposal or other aspects of the proposal, or to negotiate the cost of the proposal.

Each vendor submitting a proposal will be notified in writing or via e-mail of ASLM's decision concerning their proposal. Should your organization be recommended for acceptance, the contract shall be effective on the contract execution date and shall run until 18th December 2020. All work must be scheduled and completed within the contract period timeframe. Any modifications or extensions must be negotiated in advance and submitted to ASLM for review and approval. The selected vendor's proposal, and any subsequent material submitted in response to requests for additional information, will become the basis of contractual agreements with said vendor.

10 Contractual Terms and Conditions

Responses must be in accordance with the guidelines as specified in this RFP. This RFP does not commit ASLM to accept any proposals submitted, nor is ASLM responsible for any costs incurred in the preparation of responses to this RFP. The detailed itemized costs must be submitted in US dollars and will be evaluated in terms of best value to ASLM.

ASLM reserves the right to delay, amend, reissue or cancel all or part of this RFP at any time without prior notice. ASLM discourages ex parte communication with any Board member, the public and/or staff member after the deadline for the receipt of proposals. ASLM will be under no obligation to reveal, or discuss with any vendor on how a proposal was assessed, or to provide any other information related to the selection process. Vendors whose proposals are not selected will be notified in writing and shall have no claim whatsoever for any kind of compensation.

11 Annex 1: Technical Specifications

<p>Motorbikes</p> 	<p>AJP PR3 125 Enduro, containing a Kit (Cooler Box + Support)</p>
<p>Parameters/consideration</p>	<p>Description</p>
<p>Year of manufacture</p>	<p>≥ 2019</p>
<p>ENGINE</p>	<p>Single cylinder, 4 stroke, 2 valves – SOHC, air cooled</p>
<p>BORE X STROKE</p>	<p>56.5 x 49.5 mm</p>
<p>DISPLACEMENT</p>	<p>124 cc</p>
<p>FUEL SYSTEM</p>	<p>Carburetor Ø30 mm</p>
<p>STARTER</p>	<p>Electric</p>
<p>CLUTCH</p>	<p>Oil bath, multi-disc</p>
<p>TRANSMISSION</p>	<p>5 speed</p>
<p>FRAME</p>	<p>Composite – aluminum / steel</p>
<p>SEAT HEIGHT</p>	<p>840 mm</p>
<p>WHEELBASE</p>	<p>1360 mm</p>
<p>GROUND CLEARANCE</p>	<p>310 mm</p>
<p>FUEL TANK</p>	<p>7 L</p>
<p>FRONT TYRE</p>	<p>2.75 – 19"</p>
<p>REAR TYRE</p>	<p>3.25 – 17"</p>
<p>FRONT SUSPENSION</p>	<p>AJP Ø38 mm – 240 mm stroke – fully adjustable</p>
<p>REAR SUSPENSION</p>	<p>ZF Sachs prog. system with reser. – 280 mm stroke – fully adjustable</p>
<p>FRONT BRAKES</p>	<p>2 piston caliper – Disc Ø260 mm</p>
<p>REAR BRAKES</p>	<p>Single piston caliper – Disc Ø220 mm</p>
<p>WEIGHT (WITH FUEL)</p>	<p>104 kg</p>
<p>Dim. Cooler:</p>	<p>40 x 30 x 34 cm</p>
	

<p>Dim. Helmet (SX.60 Version Plus)</p> 	<p>XS-XXL</p>
	<p>Riding leather gloves</p>
	<p>Rider suit</p>